



LEGAL DOCUMENTS NEEDED UPON YOUR ARRIVAL

Revised 11/1/11

PLEASE TAKE CARE OF THIS IMMEDIATELY UPON ARRIVAL!

All foreigners, except those with tourist visas, must register at DAS (*Departamento Administrativo de Seguridad*) **within 15 calendar days** of arriving in Colombia to report their addresses. During this visit you need to apply for your *cédula*, the national ID card everyone must carry with them at all times. Also, any time you get or renew a visa, you need to apply for or renew your *cédula* at DAS within 15 days of arrival. If you miss this deadline, there's a fine to pay.

To apply for or renew a *cédula de extranjería* (national ID card for foreigners) you will need the following:

1. Your original passport
2. One photocopy of your current passport and visa
3. Two recent color 3x4 cm photos with blue background. You can get these fairly cheaply here at any *Foto Japon* or *Cinefoto*; or they usually have a photographer right outside DAS who takes *cédula* photos.
4. An application form, filled out completely and signed. We will provide you with a sample and a blank form. It is in English and Spanish.
5. A deposit slip from *Davivienda* for the amount needed for the document requested. An ECA messenger can deposit the money for you and bring you the deposit slip, if you give him the money 48 hours before you plan to go to DAS, and pay an extra fee for the errand. If you go yourself, the account number needed on the deposit slip is **05699020-3**. See the back of the sample.

<i>Cédulas residentes</i>	101	\$144.250
<i>Cédula temporal</i>	102	144.250
<i>Prórroga permiso</i>	103	72.350
<i>Salvo conducto</i>	104	43.450
<i>Certificaciones</i>	106	43.450
<i>Antecedentes Judiciales</i>	105	No cost
<i>Multas</i>	407	Fines vary from half the current minimum salary to 7 minimum salaries

6. A legal document (such as a driver's license) with your blood type (Rh) is required the first time you get a *cédula*. Or you can get a blood test at Maxident Lab at *Autopista Norte* #168 - 73 for around **\$15.000**.

Take all of the above to DAS on *Calle* 100 #11B - 27, between **7:30a** and **3:30p**. Clara Suárez can arrange for someone to go with you.