



Payment Categories 2012-2013

PAYMENT CATEGORIES		SCHOLARSHIPS				
	G	H	I	J	K	M
	Full Cost	Attend Church	Attend Church and Involved in Ministry	Colombian Pastors or Christian Workers with Higher Income	Colombian Pastors or Christian Workers with Lower Income	Foreign Missionaries
Definition of ministry/ church involvement	Embassy/com-pany pays school bills	Parents work in secular jobs and attend church regularly on Sundays (at least 1.5 hours per week per parent), but have no other ministry or church involvement.	Parents work in secular jobs and are active in a church above and beyond regular Sunday service attendance. Need to show that the sum of both parents involved in corporate Bible study, prayer meetings, training and/or ministry is 4-35 hours a week or 2-17.5 hours a week for single parents. OR	One or both parents work full-time in a Colombian church or Christian ministry (more than 40 hours a week). Neither spouse works at a secular job. Combined family income is over 12 times minimum wage*/ month, + 2 minimum wage/dependent child after 1 st child. OR	One or both parents work full-time (more than 40 hours a week) in a Colombian church or Christian ministry (including a Christian school). Neither spouse works at a secular job. Combined family income is less than 12 times minimum wage*/ month, + 2 minimum wage/ dependent child after 1 st child. OR	Foreign missionaries, sent by a non-Colombian mission board, with a letter from the mission for the current term on file at ECA.
Definition of bi-vocational: one parent serves full-time in a Christian ministry while the other works in a secular job OR the sum of both serving in ministry is 40+ hours/week or 20+ hours/week for single parents.			Bi-vocational: combined family income is over 12 times minimum wage*/ month, + 2 minimum wage/ dependent child after 1 st child	Bi-vocational: combined family income is 8-12 times minimum wage*/month, + 2 minimum wage/dependent child after 1 st child	Bi-vocational: combined family income is less than 8 times minimum wage*/month + 2 minimum wage/dependent child after 1 st child	
Annual Requirements	Church/Ministry Confirmation form validating church attendance	Church/Ministry Confirmation form validating church attendance	Church/Ministry Confirmation form validating church attendance and ministry involvement	Church/Ministry Confirmation form validating ministry involvement , and proof of income for bi-vocational.	Church/Ministry Confirmation form validating ministry involvement , or ministry letter, and proof of income	Mission letter validating ministry involvement each term
Annual full cost (matriculation plus 10 months of tuition)	\$22'603.900	\$17'677.000	\$13'200.000	\$10'940.000	\$8'689.000	\$8'689.000
Matriculation	\$2'260.390	\$1'723.000	\$1'275.000	\$1'049.000	\$824.000	\$824.000
Matriculation with 10% discount		\$1'550.700	\$1'147.500	\$944.100	\$741.600	\$741.600
Monthly tuition/student	\$2'034.351	\$1'551.000	\$1'148.000	\$944.000	\$742.000	\$742.000
Monthly cost with 10% discount		\$1'395.900 (paid by the 10 th)	\$1'033.200 (paid by the 10 th)	\$849.600 (paid by the 10 th)	\$667.800 (paid by the 10 th)	\$667.800 (paid by the 10 th)

* 2012 minimum wage = \$566.700/month

The following documents are needed for the following categories:						
Document	G	H	I	J	K	M
A. Church/Ministry Confirmation form validating church attendance	X	X				
B. Church/Ministry Confirmation form validating church attendance and ministry involvement			X	X	X	
C. Letter from mission for the term						X
D. Proof of income for <u>both</u> parents (when applicable) a) <i>Declaración de renta</i> b) Tax returns from the USA, OR c) <i>Certificación de ingresos</i> from a company, mission or church				X if bi-voc	X	

FEE SCHEDULE 2012 - 2013

A. EDUCATIONAL SERVICES

1. Annual Matriculation Fee: After a child is accepted, and each subsequent year, a matriculation fee equal to 10% of the year total will be paid. The matriculation fee is non-refundable and is necessary to confirm ECA attendance.
2. Tuition
 - a) Monthly tuition: August tuition is due 1 week before classes start. September through May tuition payments are due the tenth (10th) day of the month or the following work day when the 10th falls on a weekend or holiday.
 - b) Enrollment after the first day of school: After the first 15 class days each semester, tuition payment will normally be made for elementary students from the enrollment date, and for secondary students from the first day of the academic period in session. If current transfer grades are submitted, tuition will be pro-rated for the portion of the quarter in which the student is enrolled.

B. OPTIONAL SERVICES

1. Transportation: School van use is optional and usually door-to-door or school to “*portería*” to most locations. Minimum one semester (5 months) commitment is required.
 - Regular longer routes **\$240.000/month/student**
 - Regular shorter routes **\$175.500/month/student**
 - Routes outside of normal zones **\$16.400/month/student/extra**

For families with more than one student in the route, the cost per student will be:

 - Regular longer routes **\$235.000/month/student**
 - Regular shorter routes **\$170.000/month/student**
2. Hot Lunches and Snacks: Lunch and snack costs will be included in the monthly statement for parents who choose the service at least one semester. For those who desire occasional lunches or snacks, communicate directly with cafeteria@eca.edu.co to order and pay in cash at the cafeteria.

CAFÉ LIGHT LUNCH PRICES	DAILY PRICES	YEAR TOTAL AMOUNT	MONTHLY AMOUNT TO BE PAID FOR 10 MONTHS
Pre-K – 4 th grade	\$6.500	\$1.003.000	\$100.300
5 th – 12 th grades	\$7.000	\$1.202.000	\$120.200
Adults	\$7.500		

CAFÉ LIGHT SNACK PRICES	DAILY PRICES	YEAR TOTAL AMOUNT	MONTHLY AMOUNT TO BE PAID FOR 10 MONTHS
Pre-K – 4 th grade	\$3.800	\$595.000	\$59.500
5 th – 12 th grades	\$3.800	\$646.000	\$64.600
Adults	\$7.500		

C. OTHER FEES

- 1. Textbooks **\$415.000**
- 2. Graduation fee for 12th graders (includes tassel and reception costs) **\$176.300**

D. OTHER OPTIONAL SERVICES

- 1. Accident insurance coverage **\$15.000, 20.000 or 30.000/year**
- 2. Extracurricular sports/activities (soccer, volleyball, basketball, art, choir, etc.) **\$60.000/semester**
 - 30-minute music lesson: **\$17.000**
- 3. Grade certificates, according to S.E.D. requirements per grade **\$ 6.000**
- 4. Student enrollment, financial verification and other certificates **\$ 5.000**
- 5. Student ID card replacement **\$ 5.000**
- 6. 4th copy of transcripts (first three copies are free) **\$ 5.000**
- 7. Physical exam (includes eyes, ears, basic dental) **\$35.000**
- 8. ELL/ESL or other staff tutoring price to be determined case by case

E. ADMISSIONS FEES

- 1. Admissions packet **\$55.000**
- 2. To continue the process when packet is approved **\$55.000**
- 3. Home visit by psychologist, if required **\$75.000**
- 4. Re-application fee **\$27.500**
- 5. ECA employee 50% discount for admissions process

F. TIME SCHEDULE OF PAYMENTS

- June 10 matriculation for pre-kinder and new families with 10% discount to confirm space
- July 10 matriculation with 10% discount for returning families, textbooks with 5% discount
- August 3 August tuition with 10% discount, matriculation and textbooks without discount
- September 10 - May 10 .. monthly tuition with 10% discount
- October 10 extracurricular fee for 1st semester participants
- January 10 graduation fee for 12th graders
- March 10 extracurricular fee for 2nd semester participants

Make checks payable to: ****ASOCIACION EDUCANDO CON CRISTO **** or direct deposit in Bancolombia, checking account number 932-07266053 or pay electronically on the Bancolombia website (www.bancolombia.com).

G. SCHOLARSHIP REQUESTS

Scholarship requests with appropriate documentation must be turned in with registration packets for continuing or returning families or at the time of application for new families. Any student receiving a scholarship is expected to meet academic and behavioral norms to continue to be eligible for the scholarship.

H. LATE FEES/PENALTIES

1. Any family paying after the 20th of any month will pay legal interest rates as stated in the contract.
2. Any family not paying transportation within the month will have their child/children suspended from school transportation.
3. Any family who registers and/or pays on or after 9:00 a.m. the first day of classes in August will pay an additional **\$100.000/family**. This does not apply to families who bring transfer grades midyear.
4. Any continuing family who turns in incomplete or late scholarship application documents or any family who finishes the online registration AFTER the deadline will be a fine up to **\$100.000** (\$50.000/each step) for extra costs generated by the delay.
5. Parents are to submit written notice at least thirty (30) days prior to withdrawal during the school year. Emergencies will be considered on a case-by-case basis. Normally the equivalent of one month tuition is required after last attendance day when withdrawing during the school year. If withdrawal is temporary, tuition usually will be paid for the period of absence when grades will be received for the corresponding marking period(s).
6. Students may not start classes until:
 - Outstanding bills from the year before are paid
 - Matriculation and the 1st month of tuition is paid
 - Registration is complete, which includes submitting all documents and signing the contract(s)

I. OUTSTANDING ACCOUNTS

For any family who still has outstanding accounts on the last day of school, a *pagaré* or post-dated check and an official, signed agreement is required prior to the granting of official academic records or to participating in graduation ceremonies. Any family who has outstanding accounts on the last day of school or who has consistently failed to pay on time for more than 50% of the school year and thus violated the contract will not be guaranteed a spot for the upcoming school year. If desiring to continue, a family in this situation must arrange a meeting with the administration and come to an agreement.