

MATRICULATION CONTRACT SUMMARY

NOTE: PEI = Institutional Educational Plan

PURPOSE: Integral formation of the student

PARENT RIGHTS:

- a. Expect regular educational services for child
- b. Require that educational service provided is congruent with the school's PEI
- c. Receive orientation and input regarding son/daughter

PARENT OBLIGATIONS:

- a. Renew the yearly matriculation and fulfill school requirements for paperwork
- b. Pay on time for child's education
- c. Participate in the educational process
- d. Actively participate in parent activities organized by the school
- e. Provide an appropriate environment for the student's development
- f. Pay the cost of damages for lost school books, materials or damaged school property
- g. Respond in a timely way to school appointments and calls
- h. Take responsibility for any accident that occurs involving child and have the necessary insurance to cover necessary care
- i. Fulfill expectations in the PEI

STUDENT RIGHTS:

- a. Receive a well-rounded education according to guidelines in PEI
- b. Be respected and valued
- c. Participate in educational process
- d. Receive a good example, motivation, attention and be listened to
- e. Participate according to the guidelines in the handbook

STUDENT OBLIGATIONS:

- a. Follow, respect and obey the norms in the school handbook
- b. Respect and value all the people at school
- c. Promote the school's good name in word and deed
- d. Attend regularly and punctually classes and school activities

SCHOOL RIGHTS:

- a. Expect the fulfillment of the Handbook norms and academic requirements
- b. Expect the fulfillment of parent obligations
- c. Require payment for educational services
- d. Place students in appropriate grade levels
- e. Decide regarding renewal of annual matriculation contract based on lack of fulfillment of parent obligations or student academic or behavior concerns.

SCHOOL OBLIGATIONS:

- a. Offer integral and well-rounded education according to national law and PEI
- b. Develop plans and programs according to the PEI
- c. Fulfill and enforce the norms in the handbook
- d. Offer faithful and regular educational service, according to legal expectations

COST: The contract has an annual cost to be paid in ten months. The parents will need to sign a PAGARE in case their financial obligations are not paid for more than three months.

HANDBOOK – The handbook is part of this contract

ENDING - The contract has a duration of one school year.

- Can be ended mutually
- Must give written notice

(Revised, March 2008)